



1. ADMINISTRATIVE ITEMS

A. Call to Order at 9:02 am

B. Additions or Deletions to the Agenda

- a. Policies 3030 and 3020

C. Announcements

None

2. CONSENT ITEMS

A. Minutes of BOD meeting; July 9, 2024

MOTION by Chief Moravec to approve last month's minutes, as presented. *SECONDED* by Chief McCanney. The motion was **PASSED** unanimously by all members present.

B. Financial Update

Chair Chief Faucett reported the amounts in the checking and savings accounts

Checking \$32,199.38

Savings \$295,807.91

C. MPD Report

Doctor Hoffman could not attend the meeting but sent his activity for July. On July 16th, he taught at the EMT Academy. On July 19th, he attended the TCC advisory committee. On July 23rd he attended the Northwest Region EMS CQI project meeting. On July 25th, he worked on the DOH rural EMS CQI project, and on August 7th, he attended a state MPD meeting. Finally, he worked on the OTEP schedule for the next three years and the target evaluations with Tamarah.

D. Monthly Staff report

Danielle reported that all bills have been paid, and the office is waiting on one invoice from the cadaver lab in January. She reported she invoiced for both the Academy and Community EMT Classes and ran all background checks. She also mentioned she's attempting to train herself on WordPress to help prevent Tamarah from having to upload training classes.

Tamarah reported last month re-certifying 54 providers, which entails the provider sending in their application, and sending letters of things they may need or may still need to do. These letters are individually written per provider. In September there will be 44 and 40 more in October all re-certifying. With the new training plan, she spends a lot of time explaining to providers how to get their new training so they can get ready for re-certifying. The Academy EMT class started last month as well as the Community EMT class.



3. OLD BUSINESS

A. EMS Triage Line-SMMC for 911 calls

Chief Gillard spoke about the nurse line and how Kitsap 911 transfers calls. This line is very underutilized. Chief Payne from BFD is working on an update on the protocols to see what calls can go to the nurses' line. He reported on St. Michael having this system or putting a system like this into place would be great. He mentioned that we would have to expand our protocols for what goes to the nurse line. Chad Melton with St. Michael said he would entertain and be willing to take a look at it. Chief Faucett spoke about the current contract with the current nurse line and possibly have a small group get together to discuss.

4. DISCUSSION/ACTION ITEMS✓

A. 2025 Budget Approval

Chief Faucett reported that the 2025 budget is ready to be approved after months of editing. Since last month's meeting, there have been no new edits. Chief Faucett asked for a motion.

MOTION by Joey Rodrigues to approve the 2025 KCEMS budget, as presented. *SECONDED* by Chief Christian. The motion was **PASSED** unanimously by all members present.

B. New Computer for the EMS Office-Danielle

Chief Faucett reported to the Board that Danielle's computer needs to be replaced. He let the Board know that there is a line item in this year's budget for funds, so no Board approval is needed.

C. Policy 3020 and 3030

Tamarah discussed the changes in policies related to the WAC and RCW. She explained that the main pushback was the topics from the Medical Officers, which were mandated by WAC and the RCW. She clarified that the changes would affect BLS providers who would now have to demonstrate competency in high-skill low-frequency skills either through practical assessments or ESL reports. Tamarah also outlined the changes for ALS providers who would now have to complete 24 topics, four base stations, and four online modules per year in addition to the Delicate Series. Tamarah discussed the increased number of hours required for triage from 10 to 20 per year and the strategies to meet these requirements. She highlighted the inclusion of more topics for approval, such as brown bags and online certificates, and the need for medical officers to have verification skills. A new policy was proposed to cover the 150 hours needed for recertification by OTEP. Joey from Olympic Ambulance raised concerns about neglected low frequent skills and tomorrow agreed to include these in the paramedic skills lab in scenarios period Chief Moravec requested minor cleanups in the drafts before the next meeting the team also planned to discuss agency updates in the next session.

5. AGENCY UPDATES

SMMC

Rosie highlighted the ongoing staffing issues and the significant increase in the mental health population, which has led to a shortage of resources and an impact on the ED capacity.



Keirrie mentioned a request from Life Flight to improve the visibility of the parking lot for helicopter landings.

Chad noted the growth in patient volumes at Saint Michael and other nearby facilities and the challenges this possesses particularly in managing the behavioral health needs of patients. He also mentioned an upcoming symposium on isolation, and the need for an overall plan to address these issues.

John provided an update on the construction of the freestanding ERs' in Bremerton and Port Orchard.

Chad announced that Team Health has been selected as the vendor for the Bremerton facility. Chief Faucett reported a 10% increase in all calls in Kitsap County and the 5 Fire agencies, which has led to an increase in patient contracts. The team also discussed the ongoing process of ironing out interfacility transfers.

OLYMPIC AMBULANCE

Joey discussed the addition of two resources, one is essentially going to be dedicated to mental health needs and the significant fluctuations in patient volumes at the Kitsap facility. He also mentioned a report submitted to Dr. Kennedy and the nursing officer regarding the increase in patient transfers from the Olympic Medical Center. Chad added that the Olympic Medical Center is struggling financially due to a surge in patient transfers and admissions, and they are planning to meet with Darrell to discuss ways to sustain local operations period the team also acknowledged the challenges of transporting patients to and from post-acute facilities. The group discussed the challenges and potential solutions for managing mental health and medical transfers in the region. Joey highlighted the issue of patients being transported long distances to access mental health services, suggesting a need for collaboration to balance workload among facilities. Chad noted that Virginia Mason handles the majority of inbound transfers due to its low volume. SKFR emphasized the need to address the counties overall growth and infrastructures, including water supply and road standards. Gib presented data on the increasing rates of STIs and the decreasing number of primary care physicians in Kitsap, suggesting a focus on improving access to primary care and behavioral health services. The group agreed on the importance of proactive solutions and the need for continued efforts to address these complex issues.

LIFE FLIGHT

Brandy who sat in for Lori had no new updates.

AIRLIFT NW

Steve requested that strobes be kept off when landing at an alternate landing zone to assist their crews.

KCSO

Jeff reported no new updates at this time

1.

Kitsap 911

Maria reported on staffing issues, including 4 new hires and one resignation. She reported they have two people in fire training at this time.

CKFR



Chief Christensen emphasized the need for help from the Navy due to the influx of patients and personnel. The possibility of bringing in a new carrier which brings more people to the area. Gib mentioned a letter was sent to the Pentagon requesting naval reinvestment. Tamarah discussed the increased requests from the Navy for EMT classes and the GI bills.

PFD

Chief Gillard reported on the Cares program. They're recruiting more social workers and looking into becoming a behavioral health agency. Chief, Gillard also commented about the Navel reinvestment topic, he agreed with Chief Christian's point of reaching out to Kilmer's office and other State and local legislators asking for help leading a conversation with the Navy on Navy reinvestment in the area. Gib mentioned when he sent the letter he did CC Governor Inslee's office as well.

5. GOOD OF THE ORDER

Attendees:

Chief/Chair Jeff Faucett-SKFR
Chief Jason Christian-CKFR
Chief Jim Gillard-PFD
Chief Rick Lagrandeur-NKFR
Chief Jared Moravec-BIFD
Chief Pat McGanney-BFD
Dr.Hoffman-MPD
Daniell Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Steve Lemay-Airlift NW
Brandy-LifeFight
Joey Rodrigues-Olympic Ambulance
Keirrie Waddington-Interim Director at St. Michael
Chad Melton-St. Michael
John Viglo-St. Michael
Rosie-St Michael
Guy Earle-KCPH
Jeff Menge-KCSO
Maria Jameson-Owen-Kitsap 911

6. ADJOURN 10:20 am. The next meeting will be held on September 10, 2024