



Minutes
Kitsap County EMS and TCC
Board of Directors Meeting
May 14, 2024 9:00 AM – 10:30 AM
Zoom

I. ADMINISTRATIVE ITEMS

A. Call to Order at 9:02 am

Chair Jeff Faucett verified a quorum was present on the video call.

B. Additions or Deletions to the Agenda

RCW

C. Announcements

None

II. CONSENT ITEMS

A. Minutes of BOD Meeting: April 9, 2024

MOTION by Chief Christian to approve last month's minutes, as presented. SECONDED by Chief Moravec. The motion was PASSED unanimously by all members present.

B. Financial Update-

Chair Jeff Faucett reported the amounts in the checking and savings accounts.

Checking \$ 32,199.38

Savings \$ 295,807.91

C. MPD Report

Dr. Hoffman reported on a 2-day EMT class with Chris Carlton, participated in the NW Region WEMPIS workshop, and attended protocol meetings. He spoke about the DOH receiving funds for injury prevention. This grant is tailored to EMS referrals or falls. He participated in the QI project for rural EMS. Attended the NW Regional executive meeting and the NW Region Council meetings. Dr. Hoffman taught a difficult airway class at the TCC Paramedic class. He was asked to sit on a DOH interview panel for the hiring of an EMS Program Manager. Finally, he did a 10-hour ride along with Seattle Fire with two BIFD students and worked on OTEP with Tamarah.

D. Monthly Staff Report

Tamarah reported on the 12-Lead class sponsored by the CK grant. She mentioned that his class had a large attendance and had already been requested for next year. She finished an IV Tech class with SKFR and SEI Mike Kehl with all applications and DOH paperwork completed. She's working on a Stop the Bleed and a pulse course as well. She will have more info on these courses in the future. She's been working on setting up the Academy class that starts on July 8 and the upcoming schedule for Fall and next year's OTEP training. She's been working on protocols and she reported that she will be the admin support for the NW Protocol changes. Finally, Tamarah has been working on creating the brown bags for BFD and Olympic Ambulance.

Danielle reported that all bills have been paid, with 2 cadaver lab and 2 12-lead invoices still outstanding. She reported she renewed the SAM account for the year. She's still working with the new Accountant at Parker and Cena on the end-of-the-year taxes, as has filed the L&I taxes for Quarter 2. She reported that KCEMS no longer needs to file B&O taxes as the business does not meet the threshold for taxable gross income per year.



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III. OLD BUSINESS

A. None

IV. DISCUSSION / ACTION ITEMS

A. 2025 Budget Process

Chief Faucett reported that he, with the help of Danielle and Tamarah, has started the budget process for the 2025 budget. He has asked Danielle and Tamarah to have their proposed budget turned in to him by June 10th so he will have a proposed budget to the Board in July. Chief Faucett spoke about the meeting with Jefferson and Mason County discussing the funding process KCEMS has. In that meeting, an error was found which will lead to larger council dues in 2025 for some.

B. RCWs

Tamarah shared a PowerPoint with the group on RCW 246-976 changes. The topics discussed were hiring: Out of State providers in 246-976-142, Hiring: New Onboarding in 246-976-139, and OTEP Training in 246-976-161. Scenarios were discussed as well as comparing the old rules to the new upcoming rules. The group looked at the current ALS OTEP and compared it to the new ALS OTEP. Discussion continued with ways to get more training hours in Brown bags, your choice hours, and the Delegate Series. Discussed CME, why the provider was moved to CME, and what they need to do to get back on OTEP. Scenarios on new hires, reciprocity, Expired, and inoperable were discussed.

V. AGENCY UPDATES

A. SMMC

Lori reported St. Michael has seen an increase in volumes/. She spoke about the fluctuations in the ED from 180 to 200 on a daily average. Currently, the lobby is down 50 % due to the construction, they've opened up a secondary lobby off to the side for triage. She mentioned she applied for the EMS and Trauma Steering Committee. She shared that next week is EMS week. They will be having treats all week for providers and ending the week with a cookout BBQ from 11:00-4:00 on the 24th. She spoke about an incident at the hospital where a patient entered the hospital for care and ended up leaving via EMS and had a weapon on them. She spoke about some findings from their safety and workplace violence committees and plans on partnering with the EMS community to keep EMS, hospital workers, and the community safe.

John Viglo reported on the free-standing ed in Bremerton ED. He's expecting a certificate of occupancy in mid-November with a target day of November 17, and a first patient day of December 17th. He reported that the staff at the Port Orchard Urgent Care were notified of the changes coming and that the facility will be closing sometime in August. Go live date end of March first of April. Guy Earle asked Dr. Hoffman a question about a policy for transporting patients to and from these



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standing ERs without creating confusion for the EMS system. Dr. Hoffman discussed some conditions, and exclusions, to the policy on that topic. Dr. Hoffman reiterated that it is the willingness to accept which is a phone call to the facility and ask if they have room for the patient.

B. Life Flight

No new updates.

C. Airlift

Coleen reported that when calling from a standing ER, and a patient needs air transportation, please make sure the crews call early to activate the call and to have an approved landing zone for those needing re-located.

D. Kitsap Health District

None

E. KCSO

Jeff Menge reported on the TEMS Swat Medic testing happening this week starting with the physical testing tomorrow and interviews on Thursday.

F. K911

Maria reported on the 4 new hires in CBD training this week with a medic on site. She reported they still have 8 vacancies open.

G. Olympic Ambulance

Jake reported the started the dedicated 911 units in Bremerton. They have already noticed a drop in lost calls for the city. He spoke on a vent course they will be holding at the end of the month. Tricia Door will be teaching the course for their TCC providers. Lastly, he spoke about the Hood Canal bridge closures. He reported that some of their Peninsula units are positioning themselves in different spots where units can rendezvous at certain locations. They don't want to exhaust all of their ALS units that could get trapped on the other side.

H. Fire Agencies

BIFD

Chief Moravec reported that the new lighted windsock has been installed for the helipad, lights have been installed and are operational.

VI. GOOD OF THE ORDER

Attendees:

Chief Jeff Faucett-Chair/SKFR
Chief Jason Christian-CKFR
Chief Jim Gillard-PFD
Chief Rick Lagrandeur-NKFR



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Chief Jared Moravec-BIFD
Pat McGanney-BFD
Colleen Records-Airlift
Guy Earle-KCPH
Jeff Menge-KCSO
Chad Melton-St. Michael
John Viglo- St. Michael
Danielle Mackelwich-KCEMS
Tamarah Hoffman-KCEMS
Dr. Hoffman-MPD
Lori Danco-St. Michael
Jake-LifeFlight
Jack Reynolds-OLYMPIC AMBULANCE

VII. ADJOURNED 9:57 am

The next meeting will be held on July 9, 2024.